

BAY MILLS COMMUNITY COLLEGE

STUDENT HANDBOOK



The objectives of the college are articulated as follows:

- to provide the Native American communities of Michigan with educated and trained human resources
- to provide educational opportunities, including academic, research, vocational, basic skill building, cultural and in-service programs leading to appropriate certificates, degrees, and diplomas
- to foster a spirit of pride in Native American language, culture and history through participation in classes and cultural activities
- to provide qualified, dedicated, student-centered staff and faculty
- to help students attain the necessary skills and self-esteem for personal and career growth
- to prepare and encourage students to pursue advanced degrees
- to provide continuing and community education

VISION STATEMENT

With learning as its central mission, BMCC will prepare students to become productive and responsible members of an increasingly diverse workforce by providing them with academic, technical, work and life skills, as well as the self-confidence needed for successful transfer into baccalaureate programs or directly into the workforce. By establishing itself as an effective partner, alongside other academic institutions, private and public sector employers, and neighboring communities, BMCC will ensure its long-term viability and positive impact on the Upper Great Lakes region. BMCC is dedicated to supporting the viability and sustainability of the Anishinaabe people's language, culture and way of life while promoting and emphasizing life-long learning for all students.

STUDENT RESPONSIBILITY

As a student and a member of this educational community, you are responsible for becoming familiar with and abiding by the regulations contained here in this handbook. These regulations are intended to support and further the educational mission of Bay Mills Community College. They may not be unreasonable or interfere with any rights guaranteed by the Constitution of the United States or any other relevant governing body.

AUTHORITY FOR REGULATING STUDENT CONDUCT

The Board of Regents sets policy for Bay Mills Community College and has the final say in all matters concerning the operation of the college. This responsibility includes the regulation of student conduct. The actual process for adjudicating misconduct complaints is delegated by the Board of Regents to administrative officers.

TOBACCO

Bay Mills Community College believes in offering a healthy, safe, and clean campus environment to its students, employees, and visitors. In accordance with this policy, smoking cigarettes, E-cigarettes, and the use of chewing tobacco are not permitted in any campus buildings.

ALCOHOL/DRUG FREE CAMPUS POLICY

All persons entering BMCC must comply with the Alcohol/Drug Free Campus Policy as required by Public Law 101-226, "The Drug-Free Schools and Communities Act Amendments of 1989."

the actions of any person or persons who assemble in a manner which obstructs the normal operations of the college.

Picketing, obstruction of ingress or egress, sit-ins and other forms of demonstration will not be tolerated on the college-owned, leased, or rented property. Banners and other visible material may not contain obscene language or expressions. Students distributing or posting vulgar printed or written notices are subject to disciplinary action and to possible dismissal.

The right of assembly does not give license to riot, to resort to violence or to destroy college facilities. Students who resort to violence or who damage college property will be subject to possible disciplinary action and referral to law enforcement authorities.

Any student identified as participating in unlawful assembly and who has been asked to disperse by college officials or the police may be subject to arrest, and, if found guilty, will be dismissed from college.

PARKING

Parking is provided by the college to all students, staff, and visitors. Handicapped parking is available in designated areas.

ENROLLMENT INFORMATION

Bay Mills Community College has an open admissions policy for students of any race, creed, color, and national or ethnic origin. High school transcripts or GED scores are required of all applicants seeking admission as regular students in degree and certificate programs. Students without a high school diploma can be admitted as Special Status Students. Special Status Students are required to complete their GED or high school diploma within one year of admission to BMCC.

ADMISSIONS

Applicants seeking admission to special programs may be admitted without a transcript. These special programs include, but are not limited to, skill-upgrading classes, Native studies, creative arts programs, and adult basic education programs.

ADMISSIONS PROCEDURES

Applications for admission should be made as far in advance as possible.

Bay Mills Community College requires the student to:

Visit our website www.bmcc.edu and complete the **Online Admissions Application**.

Arrange for an official high school/GED transcript to be mailed directly from the principal's or counselor's office of the issuing institution to Bay Mills Community College's Admission Office. It must bear the seal of the institution and signature or stamp of the school official. Faxed copies are not accepted.

Submit a copy of your tribal ID or verification of tribal membership from your tribal enrollment office, or Canadian certificate of Indian status, if applicable.

- a) If you are not an enrolled Tribal/Band member but one of your biological parents is a Tribal/Band member, please submit: a copy of your parents Tribal I.D. or verification of Tribal Membership from the Tribal Enrollment Clerk or a Canadian Certificate of Indian Status, and a copy of your birth certificate and your parents' marriage license or other documentation if the tribal I.D. is not available.

Computer Science

BMCC requires all incoming students to take the computer science placement exam to ensure that students are placed where they will be successful, unless the student has computer science

GUEST STUDENTS

Students enrolled at another institution and planning to continue at that institution may be admitted to BMCC as guest students. Students assume full responsibility for checking to determine that the courses taken at BMCC will transfer to the program of study being pursued at their home institution.

FALSIFICATION OF RECORDS

Falsification of official college records—either by providing erroneous information or by withholding pertinent information—is a serious offense and constitutes grounds for disciplinary action, including possible suspension or dismissal from college.

DUAL ENROLLED STUDENT POLICY

Bay Mills Community College is an established and accredited community college that qualifies to participate in the State of Michigan’s Postsecondary Enrollment Option Act by offering dual enrollment to qualified pupils that are eligible to enroll in postsecondary institutions.

BMCC participates in the State of Michigan’s Postsecondary Enrollment Option Act (PSEOA) by offering dual enrollment to qualified students who are eligible to enroll in postsecondary institutions. This program provides an opportunity for high school students to earn college credit while still attending high school. Students who would like to pursue dual enrollment must check with their high school principal or guidance counselor for eligibility guidelines and dual enrollment information. Dual enrollment is not intended to replace any high school offerings, and the high school superintendent or principal must sign off on the application and agree to pay the expenses for taking the course. BMCC may accept students after they have completed their first semester as high school freshman and have maintained a cumulative GP f7(r ta)5(king t6)4(it)-3(meste)3(r a)7(s

Students with mathematics or English credit who wish to pursue further mathematics or English courses may do so if their prerequisite courses are not more than three years old. If the student's mathematics or English prerequisite courses are more than three years old, the student must take the departmental exam or the BMCC mathematics or English placement exam to determine eligibility for prospective mathematics or English course enrollment. Students with mathematics or English credit three years or older are recommended to meet with the respective Department Chair for advisement.

Courses which are not equivalent to BMCC courses, but are in a comparable discipline, may be accepted as elective credits.

Transfer of courses at the 300-400 level must be approved by the respective Department Chair.

Courses similar in title to those offered by BMCC at the 300-400 level shall not receive specific course credit if taken at the 100-200 level at another institution. However, general course credit may be awarded.

Credits, not grades, are transferred for "C" or better courses. Grades from transfer courses are not included when calculating the BMCC cumulative grade point average (GPA).

Transfer credits will be shown on the student's academic record and will be counted when determining satisfactory academic progress for federal financial aid.

Transfer of credit toward certificate prog00

ACADEMIC POLICIES

ACADEMIC YEAR

The regular academic year is divided into two 15-week sessions of instruction per year: the fall semester and the spring semester plus a summer semester, which involves the same number of hours of instruction on fewer days to maintain the level of effort. An academic calendar is published annually and is available on the BMCC webpage.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)C webpage.

Transcripts of all previous work, both high school and college, must be on file in the Registrar's Office for students who apply for admission and request credit for previous college attendance. When such information is not provided promptly, it may be necessary to deny credit for current or prior college classes. If the proper transcripts are not filed with the Registrar's Office in time, the student may also be asked to withdraw from the college, or secure a GED and postpone registration until the required documents are completed.

Definition of the Student's Directory Information: Bay Mills Community College considers the following items as Directory Information:

- the student's name, curricula, and major field of study;
- participation in officially recognized activities;
- dates of attendance, degrees, certificates and awards from previous schools.

Bay Mills Community College may disclose any of these items without the student's prior written consent. A student can request the college in writing not to release any of the above information. The written request must be submitted to the Admissions Office by the tenth calendar day following the start of classes each semester.

ACADEMIC CODE OF CONDUCT

Students are expected to adhere to traditional Native American values such as honesty, truth and respect while attending BMCC. To do otherwise diminishes the value and integrity of your education and degree from BMCC. To protect the worth of your academic achievements, we expect you to avoid cheating, plagiarism and other forms of academic dishonesty, which include but are not limited to the following:

Cheating is the unauthorized copying or sharing of information by any party, by any means; such as verbal, electronic, written, and unwritten.

Plagiarism is unacknowledged use of the ideas, words, and images (print or computer media) of others that are not public knowledge whether or not the intent is to present it as one's own.

Academic dishonesty is defined as any acts designed to circumvent the honest and moral completion of an individual's assignment or test and might include unauthorized use of notes, textbooks, and computer media during an exam, or threatening or coercing an instructor.

ACADEMIC DISCIPLINARY

includes, (re) removal of from full academic standing. This includes the actions, which may include suspension or expulsion.

being graded for

ACADEMIC STANDARDS POLICY

BMCC expects all members of its learning community to prohibit research misconduct, including fabrication, distortion or omission of results and knowing appropriation of the findings of others.

GRADING POLICIES

The student's academic achievement is recorded on a scale of letter grades assigned by instructors each semester. The grades used by the college with the corresponding numerical values are as follows:

<u>Grade Significance</u>		<u>Grade Points</u>
A	Excellent	4.0
A-		3.7
B+		3.3
B	Good	3.0
B-		2.7
C+		2.3
C	Average	2.0
C-		1.7
D+		1.3
D	Poor	1.0
D-		0.7
F	Failure	0.0
W	Withdraw	

3. Once students have enrolled in a course on an audit basis, they may not change their registration to a credi

Withdrawal

A student finding it necessary to withdraw from courses, after the drop deadline, must complete

Students who select a major not in existence at the time of their original attendance at BMCC must follow the catalog in effect at the time they select a major. Students who are not enrolled for two consecutive semesters must follow the catalog in effect at the time they resume their studies.

GRADUATION INFORMATION

Students may graduate from Bay Mills Community College with a Bachelor's Degree, Associate Degree, Certificate, Certificate of Completion, or a Diploma.

Declaration for Graduation: Students wishing to graduate must file a Declaration for Graduation with their academic advisor at the beginning of the semester in which they anticipate meeting all degree requirements.

Degree Audit: The academic advisor will conduct a degree audit and determine whether the student has successfully met the program requirements for the degree sought. Students who have filed a declaration and fail to complete all classes during the final semester may graduate with **candidacy status** if they have only one class to be completed. A separate application must be filed for each degree sought.

The following requirements must be met to graduate:

Minimum Grade Point Average: A final cumulative grade point average of 2.0 GPA or above must be achieved for graduation eligibility.

Minimum Credit Requirement: The minimum credit requirement for your program is set forth in the catalog in effect on the date you elected your program of study.

MICHIGAN TRANSFER AGREEMENT

Bay Mills Community College is a signatory to the Michigan Transfer Agreement. This agreement is designed to facilitate transfer from community colleges to baccalaureate colleges and universities in Michigan. The agreement provides for transferability of up to 30 semester credits to meet many (in some cases all) of the General Education Requirements at participating Michigan four-year colleges and universities.

To fulfill the Michigan Transfer Agreement, students must successfully complete at least 30 credits, with at least a 2.0 in each course. These credits, which will be certified by a Michigan community college, should be met according to the following distribution:

1 course in English Composition

A second course in English Composition or 1 course in Communication

1 course in Mathematics

- Course options include: Quantitative Reasoning, College Algebra, Analytic Trigonometry and Statistical Methods

2 courses in Social Sciences

- Courses must be taken in more than one academic discipline
- Course options may include but are not limited to the following: Economics, Corrections, Education, Geography, History, Native American Studies, Psychology, Political Science and Sociology

2 courses in Humanities and Fine Arts

- Courses must be taken in more than one academic discipline and may not include studio and performance courses
- Course options may include but are not limited to the following: Art, Ojibwe Language, History, Literature, Music and Native American Studies

2 courses in Natural Sciences

- Courses must be taken in more than one academic discipline and include at least one laboratory experience
- Course options may include but are not limited to the following: Biology, Chemistry, Natural Science and Physics

Students are encouraged to meet with their academic advisors to select the appropriate courses that fulfill the Michigan Transfer Agreement requirements.

TRANSFER OF CREDITS TO

ONLINE COURSES

Online courses provide the convenience of instruction that allows students to study from their own location and on their own schedule. Students may complete individual online courses or complete a degree program completely online. As in face-to-face courses, instructors require students to demonstrate mastery of subject area through exams, course projects, and research papers. Online classes are conducted using the online learning platform Moodle. You can log into Moodle by clicking [here](#) or by navigating to www.BMCC.edu website and clicking on the [Moodle Courses](#) icon. Course work may include weekly online discussions, video and text chat, readings, and individual or group assignments. The asynchronous format does not mean, however, that frequent and consistent access to the online class is not required; in fact, students are strongly encouraged to do so.

Online classes may also meet online at scheduled times for video or chat sessions; these

engages in any other activity that does not comply with the general principles presented in this document.

damages or fails to properly care for information technology (IT) equipment lent by BMCC to the student.

If a student engages in any of these unethical and unacceptable activities, BMCC considers it just cause for taking disciplinary action, such as removal of networking privileges, and/or legal action to retrieve any BMCC information technology (IT) property.

If you have any doubt about the acceptability of any specific use or operation of the Bay Mills Community College computer network, contact the system administrator, instructor, or computer lab technician for clarification.

DISCLAIMERS

Users of the Bay Mills Community College computer network, when expressing opinions, should include a disclaimer indicating that the opinions of the author are not necessarily those of Bay Mills Community College.

Bay Mills Community College cannot monitor or control the content of information obtained on the internet and is not responsible for its content. Users should assume that e-mail is not secure and/or confidential. Any and all use of any of the information obtained via the internet is at your own risk. Bay Mills Community College specifically denies any responsibility for the accuracy and/or quality of any information obtained through its internet services.

AUTHORIZED INTERNET ACCOUNTS

It is the responsibility of every BMCC student to protect his or her user ID, password, and system from unauthorized use. Each user is responsible for activity on his/her user ID or for any ID that originates from his/her system. Users will not lend their network internet account and/or password to other users.

Users must acknowledge their understanding of this general policy and guidelines as a condition of receiving an account and using the Bay Mills Community College network to access the internet.

The college considers any violation of the acceptable use principles or guidelines to be a serious offense and reserves the right to copy and examine any files or information resident on college systems.

Bay Mills Community College students and employees who violate this policy are subject to disciplinary action as prescribed in this Student Handbook, and in the Board of Regents Policy. Offenders also may be prosecuted under laws including (but not limited to) the Privacy Protection Act of 1974; the Computer Fraud and Abuse Act of 1986; the Computer Virus Eradication Act of 1989; the Interstate Transportation of Stolen Property; the Electronic Communications Privacy Act; and Act 53 of the Public Acts of 1979 of the State of Michigan.

Access to the text of these laws is available through the Reference Section of the College Library.

FINANCIAL AID

Bay Mills Community College offers a variety of federal, state, and local scholarships, grants and work study opportunities. Many students are eligible for financial aid and should apply to find out what financial aid may be available. Most financial aid is based on need and is intended to assist students whose families cannot pay all, or perhaps any, of the college costs. The difference between what it costs to attend BMCC and what a student and his or her parents can reasonably contribute is considered the student's unmet need.

TYPES OF FINANCIAL ASSISTANCE

BMCC offers three types of financial aid:

Scholarships: Non-repayable money usually based on academic performance and/or demonstrated financial need.

Grants: Non-repayable money usually based upon demonstrated financial need.

College Work-Study: Part-time work during the school year. Evidence of financial need is usually a requirement.

These types of assistance are often combined to form a financial aid “package.” The “package” is designed to make up any difference between the school expenses and the expected family contribution. In the packaging process, each eligible student may receive scholarship and/or grant aid, as well as work-study funds.

FEDERAL PELL GRANT PROGRAM

The Federal Pell Grant Program is a student aid program designed to provide undergraduate students with a base of financial aid to help meet the costs of attending college. The Federal Pell Grant is also the foundation from which all other student financial aid (federal, state, institutional, and private) is built. Eligibility for a Pell grant is determined from the student’s FAFSA application.

APPLY FOR FAFSA

citizen), your federal income tax returns (Note: You may be able to transfer your federal tax return information using the IRS Data Retrieval Tool), W-2s and other records of money earned, bank statements and records of investments (if applicable), records of untaxed income (if applicable), and an FSA ID to sign electronically. If you are a dependent student, then you will also need most of the above information for your parent(s).

PELL GRANT ATTENDANCE REQUIREMENT

We are required to check your attendance regularly as part of the Pell grant requirements. If you don't attend your classes, your Pell grant will be adjusted and you will receive a smaller financial aid refund check, or you may even have to pay back a portion of your Pell grant.

FEDERAL PELL GRANT LIFETIME ELIGIBILITY

Students are limited to 12 semesters (six years) of Pell grant eligibility during their lifetime. This regulation affects all students regardless of when or where they received their first Pell grant. For example, if you received a full time Pell grant for 6 semesters (3 years) at BMCC, you would be limited to 6 semesters (3 years) at another college or university.

The U.S. Department of Education is tracking your lifetime eligibility percentage. Since the maximum amount of Pell grant funding a student can receive each year is equal to 100%, the six-year equivalent is 600%. For example, if you received a full time Pell grant for 2 semesters, you used 100% for that year. In the next year, if you enroll at three-quarter time for 2 semesters, you used 75% for that year. Together, you would have used 175% out of the total 600% lifetime limit. You can determine how much Pell grant you h

SATISFACTORY ACADEMIC PROGRESS POLICY

Federal law requires all students who receive federal financial aid to make Satisfactory Academic Progress (SAP) toward their degree. The intent of this policy is to ensure that students who are receiving federal financial aid are making measurable academic progress toward completion of an eligible academic program in a reasonable period of time. This will be evaluated at the end of each semester. At that time, the Financial Aid Office will review the student's transcript to determine if the student is in compliance with the following requirements:

- **Credit Hours**

Students must earn at least 67 percent of the credit hours that they attempt at BMCC on a cumulative basis. Students who fail to meet this requirement will be put on a “does not meet Satisfactory Academic Progress (SAP)” status and receive a SAP warning for their next semester of attendance. Students put on warning will be notified in writing of their status and informed of the deficiency requiring correction. Eligibility for financial aid will be suspended if the deficiency is not corrected by the end of the next semester of attendance.

- **Grade Point Average (GPA)**

Undergraduate students with a cumulative BMCC GPA below 2.0 will be placed on an unsatisfactory academic progress warning. Students put on SAP warning will be notified in writing of their status and will be informed of what they need to do to be removed from SAP warning. Students on SAP warning are eligible for financial aid; however, if they fail to raise their GPA to the minimum 2.00 level after the semester they received the warning, they will be placed on financial aid suspension. Students on SAP suspension are not eligible for federally sponsored financial aid programs. (Transfer credits will not be considered in the cumulative BMCC GPA calculation).

Please, contact the Financial Aid Office to obtain a copy of the entire Satisfactory Academic

BILLING STATEMENT AND DUE DATES

- A. Student billing statements are available electronically by accessing the account online through Student Records at www.bmcc.edu. No statements will be mailed unless requested.
- B. All student bills are expected to be paid in full within five business days from the be

- Require the student to secure alternative or additional funding.
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

To qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class.
- Provide a written request to be certified.
- Provide additional information needed to properly certify the enrollment.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about VA educational benefits is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>.

PAYMENT

more than five business days and do not communicate with the Student Billing Assistant will have their account deemed delinquent.

- C. Delinquent accounts that are 30 days past due will be referred to an outside agency for collection or to a court.
- D. The student is responsible for paying all charges due to the college as well as all collection agency and/or legal fees incurred to collect the delinquent account which may exceed 50% of the original amount owed.
- E. See also the BMCC 200.101 Bad Debt Write-Off Policy for Student Accounts.

Native American Heritage Month Activities
Access/Referral/Transport Traditional Spiritual Practitioners
Lodge Building

Culturally related tutorials, books, pamphlets, and information may also be obtained through the Student Success Center and the Library.

DISABILITY SERVICES

BMCC is committed to accommodating persons with disabilities. The college adheres to the standards and guidelines set forth in the Americans with Disabilities Act. Students with documented disabilities must contact the Disability Services Office to receive assistance and accommodations. In addition, BMCC contracts with Michigan Rehabilitation Services to provide a broader range of services. The campus is also barrier free with accessible entrances and exits.

STUDENT RIGHTS AND RESPONSIBILITIES

As a tribally controlled community college and land grant institution, the mission of Bay Mills Community College is to provide quality educational opportunities, promote research, and facilitate individual development in an accessible, community-based, and culturally diverse environment that supports and maintains the Anishinaabek culture and language. The following rights and responsibilities are listed to assist students in their educational endeavors:

Rights:

- The right to tribally controlled higher education
- The right to academic freedom
- The right to freedom of religion and culture
- The right to privacy
- The right to freedom of speech and assembly
- The right to make decisions
- The right to safe and secure environment

Students needing assistance with scheduling an informal dispute meeting can request assistance from the Vice President of Student Affairs to identify faculty assistance for either the faculty/staff or student dispute meetings and a location and time.

Furthermore, the appeals procedure must follow the following guidelines:

A person (or persons) involved in the complaint shall not sit as a member of the BMCC Appeals Committee.

Persons selected for the Appeals Committee shall not be a close relative of either party. It is the responsibility of the Committee Chairperson to select and notify the members of the committee and to inform the involved student of the date and time of the hearing.

If the Committee Chairperson is unable to preside over a hearing, the BMCC President shall appoint a Committee Chairperson.

All appeals shall be handled in a confidential manner to protect the privacy of all parties involved.

CODE OF CONDUCT FOR STUDENTS, VISITORS, VOLUNTEERS, AND GUESTS

Bay Mills Community College (BMCC) reserves the right to maintain a safe and orderly educational environment for students and college personnel. All individuals have the right to a safe campus learning environment free from interference or disruption. The purpose of this policy is to maintain a safe and orderly college campus community.

Students, visitors, volunteers, and guests are expected to conduct themselves in accordance with generally accepted standards of appropriate behavior, this policy, as well as all federal, state, and local laws. When a student, visitor, volunteer, or guest acts in a manner that disrupts the safety of our college community, appropriate action will be taken to restore and protect the safety of the college.

Some examples of behavior that may result in the removal of students, visitors, volunteers, and guests from the premises include.

- a. Misuse, damage, or theft of BMCC property.
- b. The physical or verbal disruption of instructional or student services activities; administrative activities; public service functions; authorized curricular or extra-curricular activities; the orderly operation of the campus; or, the prevention of authorized visitors from carrying out the purpose for which they are on campus.
- c. Physical, verbal, or written intimidation, harassment, or abuse of any other person.
- d. Conduct which is rude, disrespectful, obscene, lewd, indecent, or offensive, which so incites others as to create a clear and present danger of the commission of unlawful acts, or the substantial disruption of the orderly operation of the College.
- e. Participation in a physical altercation, or threatening violence, against another person.
- f. Conduct of a sexual nature including but not limited to indecent exposure, voyeurism, or loitering for the purpose of soliciting or engaging in any lewd act or conduct.
- g. Sexual assault or physical abuse including but not limited to rape, sexual assault, domestic violence, dating violence, or stalking as defined by local, state, and federal law.
- h. Any conduct that threatens the health or safety of any person, including oneself.

SOCIAL CONDUCT DISCIPLINARY SANCTIONS

Any of the following disciplinary sanctions, which are consistent with Tribal, State and Federal law, may be imposed for violation of the Student Code of Conduct outlined above.

- Warning
- Written reprimand
- Restitution for damages
- Mandatory participation in an approved alcohol/drug abuse treatment program
- Probation
- Suspension
- Dismissal
- Referral for prosecution

DUE PROCESS

A student who is charged with a violation of the Social Conduct Code will

- Receive a Written charge of the violation and the disciplinary sanction imposed
- Have a hearing, if requested and the student hasn't been banned by the President
- Have the right to Grieve the charge and disciplinary sanction

The student may continue in good standing until the appeals process is completed unless the safety of other individuals is affected. (See Student Handbook for a detailed description of the appeals procedure).

STUDENT ELIGIBILITY FOR OFFICE AND ACTIVITIES

A student must be a "student in good standing" to participate in BMCC activities. These include seeking a seat on the Student Council, traveling as part of a BMCC sponsored event: such as the annual AIHEC Student Conference and transfer trips to other colleges and universities and club activities.

Good standing is defined as making satisfactory academic progress documented by a minimum 2.0 GPA, continuous progress towards a degree, at least 70% attendance in all registered classes, no outstanding financial obligations to BMCC, no misconduct issues as defined in the Student Handbook and finally, if seeking election to the Student Council, you must carry at least an eight (8) college credit load.

STUDENT COUNCIL

The Student Council provides BMCC students the opportunity to participate in self-government. The objective of the Student Council is to teach its members, through active participation in college government, responsibilities and duties to their fellow students and to the college. The Student Council sponsors extra-curricular activities and promotes student interest in the college as

a whole. It fosters understanding among the faculty, students, and administration, and can serve as a student representative when issues important to students need to be brought to the administration's attention.

The BMCC Student Council constitution, bylaws, and rules of election are available at the BMCC webpage at www.bmcc.edu and are posted around campus prior to the election at the start of fall semester.

Any questions regarding the Student Council election process and Officer positions please see the Student Council Advisor, Vice President of Student Affairs, located in the Student Services Center.

STUDENT ACTIVITIES/CLUBS

Extra-curricular activities are an integral part of student life at Bay Mills Community College. The college encourages student participation in these activities. Interested students may sign up for the activity of their choice by contacting the responsible faculty or staff member.

New student clubs, proposed student activities, and/or student publications must be approved by the Student Council Executive Committee, as stated in the Student Council bylaws, and are subject to official sanction by the Vice President of Student Affairs.

NON-

COMMUNITY SERVICES

BMCC LIBRARY

The college library is a major academic resource for students at BMCC. Its facilities stimulate intellectual curiosity, promote research, and provide an atmosphere of learning. The library staff